



Vendor Information

General Business Information:

National Headquarters:

Mimeo.com, Inc.
3 Park Avenue
22nd Floor
New York, NY 10016-7315
1-800-GO-MIMEO (466-4636)

Organization Type: Corporation**Date of Inc.:** June 1, 1998 in DE**FEIN:** 13-4012728, W-9 attached**SIC:** 2759, commercial printing**FOB:** Shipping point**SBA Business Size:** Large**Number of Employees:** 811**D-U-N-S:** 07-610-2602**NAICS:** 323111, digital printing**Standard payment terms:** Net 30

Mimeo is not certified as minority or woman owned.

Payment Options:

To pay by check:

Mimeo.com, Inc.
PO Box 654018
Dallas, TX 75265-4018

To pay by major credit card:

Call 1-901-566-5464

To pay by Electronic Funds Transfer:

Contact ACH@mimeo.com
Citizens Bank, Account# 4009742754
ABA 021313103
Doug Moore
71 South Wacker Drive, 29th Floor
IH 2960 Chicago, IL 60606
Phone: 203-900-6811

Billing and Invoicing:

Purchase Orders:

If your organization requires a PO# on invoices to issue payment, please let us know. We can make a purchase order (or other reference information) required for order placed by your company's users.

Sales Tax:

Mimeo collects sales for orders based on the delivery destination. If your organization is exempt from paying sales tax or is a reseller, please fax the state issued exemption or resale certificate and your contact information to 901-566-8951.

Invoice & Statement Delivery:

If you prefer to receive your invoices and statements in an electronic (.pdf) format, please send your request to AR@mimeo.com. Be sure to include the contact name and email address of the party that will be receiving the invoices.

For any other Accounts Receivables inquiries, email
AR@mimeo.com, call 901-566-5464, or Fax 901-566-8951.